

## ARCHITECTURAL REVIEW REQUEST FORM

No building, fence, wall, or other structure shall be commenced, erected, or maintained on a lot, nor shall any exterior addition to, change, or alteration to an existing structure be made until the plans and specifications showing the nature, kind, shape, height, materials, and location of the proposed activity have been submitted to and approved in writing as to the harmony of the external design and location in relation to surrounding structures and topography by the Architectural Review Committee.

An Architectural Review Request Form must be submitted using the designated form and including any additional materials required for full description of a proposed project. Such materials may include: 1) sketch of layout, 2) type of material to be used, 3) color of materials, and 4) height. You shall receive a formal reply to your written request within thirty (30) days of receipt of the Request. Failure to reply within thirty (30) days of receipt of the Request Form shall constitute approval of the submitted proposal. Questions regarding this process or the policies in this document should be directed to the Architectural Review Committee.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Address

\_\_\_\_\_  
Date Submitted

\_\_\_\_\_  
Date Received

Description Of Request (attach any supporting documents):

\_\_\_\_\_ Approved  
Explanation:

\_\_\_\_\_ Denied

\_\_\_\_\_ Need More Information

\_\_\_\_\_  
Tuan Newlin, Chairman  
Laurel Ridge Architectural Review Committee

\_\_\_\_\_  
Date

Please remit this form to:  
Laurel Ridge Architectural Review Committee  
11336 Leatherwood Run  
Fort Wayne IN 46818

\_\_\_\_\_  
Name

\_\_\_\_\_  
Phone Number

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Address

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Date Submitted

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Date Received

\_\_\_\_\_ Approved

\_\_\_\_\_ Denied

\_\_\_\_\_ Need More Information

